

WAUMINI SACCO SOCIETY LTD

Old Waumini House, Eastern Wing, 1st Floor, Chiromo Road, Westlands

P.O. Box 66121 - 00800

Westlands,

Nairobi, Kenya

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NOMINATION APPLICATION FORM

I Holder of ID No Do hereby present myself for nomination to contest the position of member in WAUMINI Sacco society;

Board of Directors Supervisory committee (TICK appropriately)

1. PERSONAL INFORMATION

(a) Member No PIN

(b) Date of joining the Sacco (c) YOB (dd/mm/yy)

(d) Shares Deposits (as at 31st December 2017)

(e) Postal address Code

(f) Physical Address

(g) Telephone number (Office)

(h) Mobile number (i) Email Address

(j) Employer/Business Name

(k) Current position at place of employment

(l) Academic qualifications (Attach Copies of certificates)

O level (Secondary education or equivalent)

Certificate

Diploma

Graduate

Postgraduate

(m) Professional qualifications

(n) Any other qualifications

(o) Delegate Zone and Unit

2. LEADERSHIP POSITION HELD

| Name of Organization | Position Held | From | To | Achievements |
|----------------------|---------------|------|----|--------------|
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3. PAST AND CURRENT DIRECTORSHIP HELD

| Name of Institution | Position Held | From | To |
|---------------------|---------------|------|----|
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| | | | |
| | | | |

4. MEMBERSHIP OF PROFESSIONAL BODIES

| Name of the Institution | Membership Number | Comments |
|-------------------------|-------------------|----------|
| | | |
| | | |
| | | |
| | | |
| | | |

5. LEADERSHIP AND INTEGRITY

- | | YES | NO |
|--|--------------------------|--------------------------|
| 1. Tax Compliance Certificate (KRA) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Ethics Anticorruption Commission (EACC) clearance | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Higher Education Loans Board (HELB) clearance | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Good Conduct Certificate (CID) | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Credit Reference Bureau (CRB) clearance | <input type="checkbox"/> | <input type="checkbox"/> |

(Attach Copies)

6. QUESTIONNAIRE

6.1 Have you at any time been convicted of any criminal offence in any country/ Jurisdiction?

Yes No If so, give particulars of the country/court which you were convicted, the offence, the penalty imposed and the date of conviction

.....

6.2 Have you, or any entity with which you have been involved, been censured, disciplined, warned as to future conduct, or publicly criticized by any regulatory authority or any professional body in any country? Yes No If so, give particulars

.....

6.3 Have you, or has any entity with which you are involved, or have been a director, shareholder or manager, been the subject of an Investigation, in any country, by a government department or agency, Professional association or other regulatory body?

Yes No If so, give particulars

.....

6.4 Have you ever been dismissed from any employment, or been subject to Disciplinary proceedings by your employer or barred from joining any Profession or occupation?

Yes No If so, give Particulars

.....

6.5 Have you failed to satisfy any debt adjudged due and payable by you on an order of court, or have you made any compromise arrangement with your creditors within the last 10 years?

Yes No If so, give particulars

.....

6.6 Have you ever been declared bankrupt by a court of law or has a bankruptcy petition ever been served on you? Yes No If so, give particulars

.....

6.7 Have you ever been held liable by a court of law, for any fraud or other? Misconduct?

Yes No If so, give particulars

.....

6.8 Has any entity with which you were associated as a director, shareholder or manager in any country made any compromise or arrangement with its creditors, been wound up or otherwise ceased business trading either while you were associated with it or within one year after you ceased to be associated with it? Yes No If so, give particulars

.....

6.9 Are you presently, or do you, other than in a professional capacity, expect to be engaged in any litigation in any country? Yes No If so, give particulars?

.....

6.10 Have you or any entity or person you are associated with ever done business with the society? Yes No If so, what nature of business?

.....

6.11 Are you a member of any other Sacco? Yes No If yes, which one?

.....

6.12 Is there any additional information which you consider relevant for the consideration of your suitability or otherwise for the position(s) held/to be held? E.g. having issued dishonored cheques

.....

6.13 Indicate the names, addresses, telephone numbers and positions of two Individuals of good standing who would be able to provide a reference on your personal and professional integrity. The referees must not be related to you, and should have known you for at least two years and should be members of the society.

| <u>1. Name</u> | <u>Mno</u> | <u>Signature</u> | <u>Date</u> |
|----------------|------------|------------------|-------------|
| _____ | _____ | _____ | _____ |

| <u>2. Name</u> | <u>Mno</u> | <u>Signature</u> | <u>Date</u> |
|----------------|------------|------------------|-------------|
| _____ | _____ | _____ | _____ |

NOTE:

- a) The information given in response to this questionnaire shall be kept confidential by the Sacco, except in cases provided for by law. The omission of material facts may represent the provision of misleading information.
- b) However, at the annual delegates meeting, the delegates will be given the outcome of the Vetting Board's finding on each candidate to the extent that guides them to make an informed choice of the candidate to vote for.
- c) Duly completed nomination forms must be hand delivered to the Secretariat so as to be received on or before 5.00pm 26th January 2018.

7. DECLARATION

I being an adult of Sound mind accept and authorize publication of my personal profile by the society for the knowledge of the membership when elected on the board. I also understand that my obligations with and related party dealings in the Sacco shall be disclosed to the members annually without the society seeking my approval. I authorize the Sacco to do a background check and have the right of reservation on approval of my application. I also confirm that I have read, understood and agree to be bound by the Society’s Act, Rules, Bylaws, Sacco policy and rules governing the nominations and election procedures in WAUMINI Sacco Society Limited.

Applicant’s Signature Date

Witness..... Date